DRAFT
SCOTT COUNTY SCHOOL BOARD
MINUTES REGULAR MEETING
TUESDAY, AUGUST 6, 2013

The Scott County School Board met for a regular meeting on Tuesday, August 6, 2013, at the Scott County Career & Technical Center Auditorium in Gate City, Virginia, with the following members present:

James Kay Jessee, Chairman
William "Bill" R. Quillen, Jr., Vice Chairman
Jeffrey "Jeff" A. Kegley (arrived at 6:43 p.m.)
Gail L. McConnell
L. Stephen "Steve" Sallee, Jr.
Herman "Kelly" Spivey, Jr.

ABSENT: None

OTHERS PRESENT: John I. Ferguson, Superintendent; Will Sturgill, School Board Attorney; Jason Smith, Supervisor of Personnel and Middle School Education; Loretta Q. Page, Clerk Of The Board/Budget Specialist/Head Start Payroll & Invoice Clerk; Suzanne Goins, Virginia Professional Educators Regional Director; Robert Sallee, Supervisor of Building Services; Ralph Quesinberry, Scott County Career & Technical Center Supervisor/Principal; Nancy Godsey, Citizen; Ramona Russell, Duffield Primary School Teaching Assistant; Janice Chapman, Citizen; Lisa Taylor, Citizen/Parent; Reagan Mullins, Rye Cove High School Principal; Chris Gibbs, Virginia Retirement Specialists, Inc.; and David Hartley, Heritage TV.

CALL TO ORDER/MOMENT OF SILENCE/*PLEDGE OF ALLEGIANCE*: Chairman Jessee called the meeting to order at 6:30 p.m. Chairman Jessee welcomed everyone and thanked the audience for their interest in the school system. The audience observed a moment of silence and Mr. Spivey led in citing the *Pledge of Allegiance.*

APPROVAL OF AGENDA: Chairman Jessee noted that Item #8 on the agenda: Recognition of VPE Grants/Scholarships is being moved to the September 3, 2013 agenda upon the request of Mrs. Suzanne Goins/VPE Regional Director. On a motion by Mr. Quillen, seconded by Spivey, all members voting aye, the Board approved the agenda with the change as noted by Chairman Jessee.

APPROVAL OF JULY 2, 2013 REGULAR MEETING MINUTES: On a motion by Mr. Quillen, seconded by Mr. Spivey, all members voting aye, the Board approved the Tuesday, July 2, 2013, Regular Meeting Minutes, as submitted.

APPROVAL OF CLAIMS: On a motion by Mr. Spivey, seconded by Mr. Sallee, all members voting aye, the Board approved claims as follows:
School Operating Fund invoices & payroll in the amount of $_____ as shown by warrants #_____ electronic payroll direct deposit in the amount of $_____ & electronic payroll tax deposits in the amount of $_____ . Cafeteria Fund invoices & payroll in the amount of $_____ as shown by warrants #_____ and electronic payroll direct deposit in the amount of $_____ & electronic payroll tax deposit in the amount of $_____. Head Start invoices & payroll totaling $_____ as shown by warrants #_____.

PUBLIC COMMENT: Mrs. Lisa Taylor, Citizen/Parent of Scott County Public Schools Student, presented comments in support of cameras in certain classrooms and drug tests for teachers.

Ms. Janice Chapman, citizen, appeared before the Board requesting a bus to transport students in the area in which she lives located next to the Sports Complex. She informed the Board that currently caretakers of students are transporting them to the trash dumpsters in Weber City to load a bus.

Mr. Christopher "Chris" M. Gibbs, a new representative for the Virginia Retirement Specialists, Inc., introduced himself and stated that he is looking forward to working with the schools system in the

future. Mr. Gibbs is a servicing and financial advisor replacing Joe and Peggy Rusek. He asked that if anyone have any questions to contact him.

APPROVAL OF REVISED *SCOTT COUNTY PUBLIC SCHOOLS POLICY MANUAL*: On the recommendation of Superintendent Ferguson and on a motion by Mr. Quillen, seconded by Mr. McConnell, all members voting aye, the Board approved the *Scott County Public Schools Policy Manual* with revisions as noted and explained in the handout.

APPROVAL OF *STUDENT/PARENT INFORMATION HANDBOOK AND CODE OF CONDUCT* FOR 2013-14: On the recommendation of Superintendent Ferguson and on a motion by Mr. Quillen, seconded by Mr. Spivey, all members voting aye, the Board approved the *Student/Parent Information Handbook and Code of Conduct* for 2013-14 with changes as presented.

APPROVAL OF SCHOOL ALLOCATIONS FOR FIRST HALF OF 2013-14 SCHOOL YEAR: On the recommendation of Superintendent Ferguson and on a motion by Mr. Sallee, seconded by Mr. Spivey, all members voting aye, the Board approved School Allocations for First Half of 2013-14 as follows:

SCHOOL	COPIERS	REM.INS	LIBRARY	BUS/TECH	FAM SCI	BAND	CUSTODIAL	TOTAL
DPS	3,199.00	4,600.00	350.00				5,800.00	13,949.00
DIS	685.50	1,150.00	75.00				1,450.00	3,360.50
FBPS	914.00	1,150.00	100.00				1,450.00	3,614.00
HES	1,828.00	2,300.00	200.00				2,900.00	7,228.00
NES	2,742.00	4,025.00	300.00				5,075.00	12,142.00
RCI	2,056.50	2,875.00	225.00				3,625.00	8,781.50
SES	5,712.50	8,050.00	600.00				10,150.00	24,512.50
WCES	3,656.00	5,175.00	400.00				6,525.00	15,756.00
YES	2,285.00	2,875.00	250.00				3,625.00	9,035.00
GCMS	5,219.00	8,625.00	825.00	500.00		2,500.00	10,875.00	28,544.00
GCHS	4,758.50	7,475.00	775.00	1,000.00	1,250.00	5,000.00	9,425.00	29,683.50
TSHS	2,763.00	4,600.00	450.00	750.00	750.00	3,250.00	5,800.00	18,363.00
RCHS	2,763.00	4,600.00	450.00	750.00	750.00	3,250.00	5,800.00	18,363.00
SCCTC	1,375.00	22,500.00					5,000.00	28,875.00
TOTAL	39,957.00	80,000.00	5,000.00	3,000.00	2,750.00	14,000.00	77,500.00	222,207.00

APPROVAL OF FLAV-O-RICH AS MILK VENDOR FOR 2013-14 SCHOOL YEAR: On the recommendation of Superintendent Ferguson and on a motion by Mr. McConnell, seconded by Mr. Spivey, all members voting aye, the Board approved the continuation of bid pricing (prior year bid opening held on June 29, 2012) from Flav-o-rich as the milk vendor for the 2013-14 school year.

APPROVAL OF BIMBO BAKERY/EARTHGRAINS/SARA LEE AS BREAD VENDOR FOR 2013-14 SCHOOL YEAR: On the recommendation of Superintendent Ferguson and on a motion by Mr. Quillen, seconded by Mr. McConnell, all members voting aye, the Board approved the bid (bid opening held on July 15, 2013) received from Bimbo Bakery/Earthgrains/Sara Lee as the bread vendor for the 2013-14 school year.

BUILDING SERVICES UPDATE: Mr. Robert Sallee, Supervisor of Building Services, presented a Building Services Update of work orders completed during the past month. He pointed out certain work orders and reported that there are big projects that have been worked on continuously since the end of school and should be completed during the next few days. He explained that there are projects that the building services department is making a concentrated effort to complete prior to students returning to school.

PERFORMANCE CONTRACT UPDATE: Mr. Robert Sallee, Supervisor of Building Services, reported that a meeting will be held with Mr. Dennis McFarlane, Comfort Systems Representative, at the school board office on Thursday (August 8, 2013) at 9 a.m. He reported that everything that has been found in the survey will be discussed. He further reported that he was informed that the surveys are not yet 100% complete as was scheduled for August 21st; but, are about 85% with the financial aspects of the survey, as far as cost and savings. Mr. Sallee further reported that, as stated originally, they (Comfort Systems) felt like they had a project when they came here and did the BOE and they say they definitely do have a project. He also reported that, as many of us have talked about part of the process, the school system does have more needs than what we've got in savings to be able to do. He explained that it will be left up to the school system to make a decision on everything that the school system is going to have completed.

CLOSED MEETING: Mr. Sallee made a motion to enter into closed meeting at 6:56 p.m. to discuss teachers, teaching assistants, coaches, and cafeteria personnel as provided in Section 2.2-3711A(1) Code of Virginia, as amended; and also to consult with legal counsel pertaining to actual or probable litigation, as provided in Section 2.23711A(7) of the Code of Virginia, as amended; motion was seconded by Mr. Spivey, all members voting aye.

RETURN FROM CLOSED MEETING: All members returned from closed meeting at 10:20 p.m. and on a motion by Mr. Sallee, seconded by Mr. Quillen, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE

Ayes: James K. Jessee, Jeff Kegley, Gail McConnell, Bill Quillen, Steve Sallee, Kelly Spivey

Nays: None ABSENT DURING VOTE: None ABSENT DURING MEETING: None

APPROVAL OF RELIGIOUS EXEMPTION REQUEST NO. 1314-01: Mr. Jason Smith, Supervisor of Personnel & Student Services, recommended, on behalf of Mrs. Brenda Robinette, Supervisor of Special Services & Intermediate/Middle School Education, approval of religious exemption request no. 1314-01. On a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved religious exemption request no. 1314-01 as presented.

CRISIS MANAGEMENT PLANS: Mr. Jason M. Smith, Supervisor of Personnel & Student Services, reported that the Crisis Management Plans are available for board member review. He noted that staff has worked with the schools on safety issues. He reported that for next year a uniform template will be available for review with the safety plan to make the Crisis Management Plan uniform all across the division. He further reported that also available will be a *Working Safety Workbook* that will help guide the schools as they develop their crisis plans.

APPROVAL OF SUBSTITUTE TEACHER LIST FOR 2013-14: Mr. Jason Smith, Supervisor of Personnel & Student Services, reported that along with the background checks, TB tests etc. that are already required of substitute teachers, an additional requirement prior to employment for this coming year is that they must attend a training session. He reported that the following substitute teachers being recommended for approval have completed all requirements including the training session. He explained that as additional substitute teachers apply for employment throughout the coming year they must complete all requirements, including a training session, prior to being recommended for board approval. On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Sallee, seconded by Mr. McConnell, all members voting aye, the Board approved the list of substitute teachers as follows:

LAST	FIRST
ANDERSON	AMY
ARNOLD	CAROLYN
ARNOLD	SUE
BARKER	MARIE
BEAVERS	JENNIFER
BELLAMY	DALE
BLANTON	KAY-PENDING BACKGROUND CLEARANCE
BENNETT-ROBERTS	JENNIFER
BLEDSOE	TAMMY
CASH	SANDRA
CASTLE	HEATHER
CHAMBERS	WENDY
CHAPMAN	SANDY
COLEY	JIM
COUNTS	LORENE
CUNNINGHAM	PATRICIA
DARNELL	PEGGY
EDENS	JOANNA
EDWARDS	SHARON
FIELDS	SARAH
FITZPATRICK	EMILY
FLETCHER	MARY
FRALEY	SUSAN
GIBSON	BETTY
GIBSON	BRIAN
GIBSON	CINDY
HALE	VERONICA
HALL	JERRY
HARTSOCK	TAMMIE
HENSLEY	JUDY
HENSLEY	SARA
HERRON	LOIS
HILLMAN	BARBARA
HUNNICUTT	CHERYL
JACKSON	PAULINE
KEITH	DEBRA
KINSLER	REGINA
LANEY	TAMMY
MCCLELLAN	EUGENE

MCCONNELL	JENNIFER
MCCULLOUGH	JONATHAN
MEADE	BECKY
MEADE	CLARICE
MEADE	LESLIE-PENDING BACKGROUND CLEARANCE
MILLER	DEBBIE
OSBORNE	ASHLEY
PERRY	JEAN
PETERS	JENNY
PIERSON	KATHY
ROSE	BETTY
RUSSELL	FANNIE
SAMPSON	ROBIN
SANDIDGE	CATHY
SANDIDGE	JANE ANN
SLOAN	MELANIE
SMITH	CHRISTIE
STACEY	ELLEN
STANSBERRY	CARRIE
TATE	NYOKA
TURNER	REBECCA
VICARS	WENDY
WALLEN	GARY
WALLEN	LYVONNE
WILLIAMS	CRYSTAL
WILSON	KELLI

APPROVAL OF NON-CONTINUING CONTRACT LIST: Mr. Jason Smith, Supervisor of Personnel & Student Services, reported that there was an error on the previous non-continuing contract list that was approved at the May meeting and explained that another non-continuing contract list is being submitted for approval. On a motion by Mr. McConnell, seconded by Mr. Kegley, all members voting aye, the Board approved the non-continuing contract list as follows:

NON-TENURED TEACHERS
(EXPERIENCE AS OF JUNE 30, 2013)

YRS EXP	LAST NAME	FIRST NAME
3	FLEENOR	DUSTIN
3	HAIGLER	KANDACE
3	KINDLE	REBA
3	EDWARDS	BRITTANY
2	BURKE	RACHEL
2	CARPENTER	RYAN
2	CASSEL	DEREK
2	CASTLE	JOSHUA
2	DOWDY	CASSANDRA
2	GRAYBEAL	JAMES
2	SANDERS	MEGAN
2	JOHNSON	AMANDA
2	LAWSON	SHAUNA
2	RHOTON	AMANDA
2	ROBERTSON	BENJAMIN
2	WARNER	KEITH
1	BAKER	BETH
1	PARKER	ANNETTE

RESIGNATION: On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Kegley, seconded by Mr. Spivey, all members voting aye, the Board accepted the resignation request of Jordyn Coates, teaching assistant, effective August 6, 2013.

EMPLOYMENT: On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Kegley, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Ms. Shelsie Shipp as a part-time cook, effective for the 2013-14 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved the employment of Mrs. Judy Porter as a cook, effective for the 2013-14 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. McConnell, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Ms. Kathy Starnes as a cook, effective for the 2013-14 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved the employment of Ms. Connie Ann Dockery as a substitute bus driver, effective for the 2013-14 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved the employment of Mr. David Lawson as a substitute bus driver, effective for the 2013-14 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. McConnell, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Mr. Charles Sexton, Jr. as a substitute bus driver, effective for the 2013-14 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved the employment of Ms. Whitney Egan as a teacher, effective for the 2013-14 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Kegley, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Ms. Annie Fritz as a teacher effective for the 2013-14 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Sallee, seconded by Mr. McConnell, all members voting aye, the Board approved the employment of Ms. Amber Kegley as a Head Start teacher, effective August 6, 2013. Mr. Smith noted that Ms. Kegley was approved for employment by the Head Start Policy Council.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Kegley, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Mr. Jason Castle as a Twin Springs High School Assistant Football Coach (split supplement), effective August 6, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. McConnell, seconded by Mr. Spivey, all members voting aye, the Board approved the employment of Mr. Donald Estep, as a Twin Springs High School Assistant Football Coach (split supplement), effective August 6, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Mr. McConnell, seconded by Mr. Spivey, all members voting aye, the Board approved the employment of Mr. Ronald Estep as a Twin Springs High School Assistant Football Coach (split supplement), effective August 6, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Quillen, seconded by Mr. Sallee, all members voting aye, the Board approved the

employment of Mr. Brent Roberts as a Gate City High School Assistant Football Coach (split supplement) effective August 6, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Quillen, seconded by Mr. McConnell, all members voting aye, the Board approved the employment of Mr. Mark Thompson as a Gate City High School Assistant Football Coach (split supplement), effective August 6, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. McConnell, seconded by Mr. Quillen, all members voting aye, the Board approved the employment of Mr. Chase Smith as a Gate City High School Volunteer Football Coach, effective August 6, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Quillen, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Mr. Keith Warner as a Gate City High School Volunteer Football Coach, effective August 6, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Sallee, seconded by Mr. McConnell, all members voting aye, the Board approved the employment of Ms. Maggie Berry as a teaching assistant, effective for the 2013-14 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. McConnell, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Ms. Heather Jones as a teaching assistant, effective for the 2013-14 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye, the Board approved the employment of Ms. Tana Broadwater as a teaching assistant, effective for the 2013-14 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Kegley, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Mr. Kevin Warner as a teaching assistant, effective for the 2013-14 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved the employment of Ms. Courtney Bolling as a nurse, effective for the 2013-14 school year.

RETIREMENT: On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Quillen, seconded by Mr. Sallee, all members voting aye, the Board approved the retirement request of Ms. Elizabeth McClellan, effective September 1, 2013.

BOARD MEMBER COMMENTS: Chairman Jessee wished the teachers, students and staff a very successful 2013-2014 school year.

ADJOURNMENT: On a motion by Mr. Quillen, seconded by Mr. Kegley, all members voting aye, the Board adjourned at 10:33 p.m.

James Kay Jessee, Chairman

Loretta Q. Page, Clerk